

CCC Kung Lee College
Secondary 2 Admission
Application Form

(A) Application Procedures

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|---|--|
| Period of distribution of Admission Forms | Application is accepted for the whole year. |
| Ways to submit Admission Forms | <p>a) Submission of hard copy in person Please submit the application form to the General Office in person during office hours. Office Hours: Mon-Fri: 09:00 - 17:00, Sat: 09:00 – 12:00 Sun & Public Holiday: Closed</p> <p>b) Online submission Please visit our school online application website, https://sas.hktedu.com/cccklc/2023#front</p> |
| Admission Fee | <p>HK\$ 100</p> <p>a) Submission of hard copy in person</p> <ul style="list-style-type: none"> ● Cheque payable to “The IMC of the CCC Kung Lee College”. ● Please submit the application form together with the cheque to the General Office in person. <p>b) Online submission</p> <ul style="list-style-type: none"> ● Online payment (credit card or PPS) through our school online application system. |

(B) Relevant Supporting Documents

1. Please submit the completed application form together with the following items:
 - a) A recent ID photo (File Format: gif / jpg / png only; Min. Resolution: 230x300 pixels)
 - b) Photocopy of HKID
 - c) Secondary 1 school reports (including results of all terms; (if available))
 - d) Parents can hand in the photocopy of the Secondary 1 school report later on or before the date of the 1st admission interview in person, via mail or fax (fax no. 25775016). Please be reminded to write down the student’s full name on the top right hand corner of the photocopy for resubmission.
 - e) Evidence of participation and achievement in extra-curricular activities and services.
 - f) Evidence of showing good English and Putonghua skills (if available). File Format: gif / jpg / png / pdf; Max. File Size: 10MB per file; For image file (if applicable): min. width 1900 pixels)
 - g) Address Proof
2. All relevant supporting documents must be submitted in person. Original copies of the relevant documents should be submitted for checking during the interview.

(C) Policy Statements

- 1) The personal data collected by the College will only be used for students' applications.
- 2) The provision of personal data in this form is voluntary. If you do not provide sufficient information, we may not be able to process your application.
- 3) Unless otherwise consented by applicants, unsuccessful applications will be destroyed upon completion of the admission.
- 4) For enquiries concerning the personal data please contact General Office staff.

(D) Selection Criteria

- a) Academic Results 50%
- b) Other Learning Experience 15%
- c) 6Cs Performance in the Interview 10%
- d) Conduct & Attitude 15%
- e) Others 10%

(E) Notes

- a) In 2 weeks after the application is submitted, selected applicants will be arranged by the College to attend an interview.
- b) Successful applicants will be notified in writing within 2 months after the interviews are conducted.
- c) Applicants who are not shortlisted will automatically be placed in the waiting list.
- d) Further information of school fee remission and scholarships, please visit our school website (<https://www.cccklc.edu.hk/>).

CCC Kung Lee College

17 Tai Hang Drive,
Causeway Bay,
Hong Kong.
Tel: 25775778

Secondary 2 Admission Application Form

(A) Applicant's Personal Details :

| | | | | |
|-------------------|--------------------------|--|--|--------------|
| Applicants | Name | Chi | | Photo |
| | | Eng | | |
| | Gender | <input type="checkbox"/> Male <input type="checkbox"/> Female | | |
| | Nationality | | | |
| | Identity Document | Hong Kong Identity Card: _____ <div style="text-align: center;">OR</div> Birth Certificate : _____ <div style="text-align: center;">OR</div> Passport : _____ Issuing Country : _____ | | |
| | Date of Birth | (DD/MM/YYYY) | | |
| | Place of Birth | | | |
| | Address (Chi) | | | |
| | Address (Eng) | | | |
| | Contact No. | | | |

(B) Family Details :

| | | | | | |
|-----------------------|--|------------|--|--------------------|--|
| Guardian 1 | Name | Chi | | Eng | |
| | Relationship | | | Occupation | |
| | Working Company Name | | | Contact No. | |
| | Address (if different from the applicant's) | | | | |

| | | | | | |
|-----------------------|--|------------|--|--------------------|--|
| Guardian 2 | Name | Chi | | Eng | |
| | Relationship | | | Occupation | |
| | Working Company Name | | | Contact No. | |
| | Address (if different from the applicant's) | | | | |

(C) Academic History

| School Name | Start Year / Month | End Year / Month | Grade / Level |
|--------------------|---------------------------|-------------------------|----------------------|
| | | | |
| | | | |
| | | | |
| | | | |

(D) Awards (if any)

Academic Awards

| Award Name | Issue Organization | Issue Date | Grade/ Level |
|-------------------|---------------------------|-------------------|---------------------|
| | | | |
| | | | |
| | | | |

Musical Awards

| Award Name | Issue Organization | Issue Date | Grade/ Level |
|-------------------|---------------------------|-------------------|---------------------|
| | | | |
| | | | |
| | | | |

Art Awards

| Award Name | Issue Organization | Issue Date | Grade / Level |
|-------------------|---------------------------|-------------------|----------------------|
| | | | |
| | | | |
| | | | |

Sports Awards

| Award Name | Issue Organization | Issue Date | Grade / Level |
|-------------------|---------------------------|-------------------|----------------------|
| | | | |
| | | | |
| | | | |

Service Awards

| Award Name | Issue Organization | Issue Date | Grade / Level |
|-------------------|---------------------------|-------------------|----------------------|
| | | | |
| | | | |
| | | | |

Extra-curricular Activities

| Activity Name | Organizer | Start Date | End Date | Grade / Level |
|----------------------|------------------|-------------------|-----------------|----------------------|
| | | | | |
| | | | | |
| | | | | |

(E) Other Information (Please delete as appropriate) :

Are there any relatives who have attended /currently attend our school : Y /N

Are there any relatives who work in our school : Y /N

Sources of Admission Information : _____

Referrer (if any) : _____

Signature of Guardian : _____ Date : _____